Registration guidance

Short Course: AI literacy in higher education TLA

Step 1

Copy link into your browser: https://tinyurl.com/ailiteracy OR https://shortcourses.sun.ac.za/applicationform.html?offeringid=aeaa1cb5-a2ed-ed11-abfc-005056801c40

OR scan QR code:



Under "Proceed as", click on "Applicant"

Short courses at Stellenbosch University Appresition Form	Home Overview Courses Certifica	ation Essentials/Information SU Staff Lin
Short courses at Stelle Inform, Inspire, Innovate.™ Inform, Ins Innovate.™		< Back to Website
Proceed as:		
Applicant		

Step 2

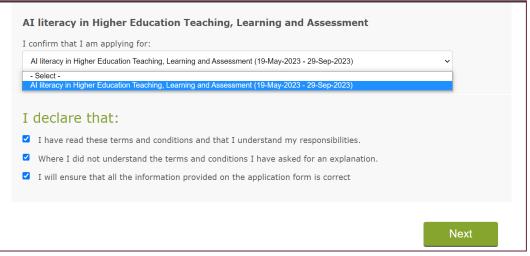
Scan through the T's & C's

ERP	IS AND CONDITIONS FOR SHORT COURSES
, agreen	are admitted to the short course for which you have applied, these terms and conditions will be part of your nent with Stellenbosch University and it is important that you understand all your responsibilities. If you are ad to the course, your agreement with the University becomes legally binding.
	iversity has drafted the terms and conditions in plain language, but please do not hesitate to ask for an ation if you do not understand it. You can contact the Division for Short Courses at <u>shortcourse@sun.ac.za</u> o.
CTION App	A lication and admission
1.	 You must ensure that the information you have given is correct. If the information is incorrect, the University can reject your application or cancel your registration immediately.

You can ignore this section about payment, as this short course is offered for free to any SU employee involved with teaching, learning and assessment.

1	Payment
	The following payment terms are applicable unless indicated otherwise (in writing) by the University:
	3.1. Once you are admitted, you (or your employer) must pay the course fees as set out in the course information.
	3.2. The course fees must be paid in full 14 days before the start of the course, unless other arrangements have been made and have been accepted by the University.

Confirm short course: AI literacy in Higher Education Teaching, Learning and Assessment and tick the boxes below. Click "next".



Step 3

Complete the following section.

- 1. Confirm that you are applying for the AI literacy SC.
- 2. Indicate yes/no.
- 3. Choose your certificate type and preferred language please note that if you choose a digital version, it might end up in your spam folder after completion of your course and you might not be able to print the certificate.

I confirm that I am applying for:	
Al literacy in Higher Education Teaching, Learning and Assessment (19-May-2023 - 29-Sep-2023)	~
Have you previously attended a learning or training programme at Stellenbosch University?	
- Select -	~
Certificate type	
- Select -	~
Certificate Language	
- Select -	~

Step 4

Complete the personal information section:

Personal Information	Contact Information
Surname	E-Mail Address
Full Names (do not include surname)	Contact Number (eg +270218089111)

Highest Academic Qualification	Current Employment
Qualification Type	Currently Employed
- Select -	No
Qualification Institution	Payment Payment Responsibility
	/ / /
/ear Achieved	- Select -

When you get to the Payment section, please select "Department (SU)" in the Payment Responsibility block and enter the details as shown below (not your own details):

Contact Person: Natasha Alberts Payment Contact number: 0218083751 Payment Contact e-mail: nvdb@sun.ac.za

Payment
Payment Responsibility
Department (Stellenbosch University)
Payment Contact Person
Natasha Alberts
Payment Contact Number
0218083751
Payment Contact Email
nvdb@sun.ac.za
Submit

Click submit when done and wait for the confirmation email.

You will be added to the MSTeam by 1 June (or, if you decide to join after 1 June, as soon as possible after registration).

Please contact Dalene Joubert (dvermeulen@sun.ac.za) should you have any questions.